

## **BARROW PARISH COUNCIL**

**Cherry Oaks Farm 74 Lower Monkhall Monkhopton Bridgnorth Shropshire WV16  
6XF**

**Tel: 01746 785175. Email [clerk@barrowparish.org.uk](mailto:clerk@barrowparish.org.uk), website:  
[www.barrowparish.org.uk](http://www.barrowparish.org.uk)**

**Clerk: Mrs Jayne Madeley BA**

6<sup>th</sup> March 2021

To: The Chairman and Members of Barrow Parish Council

You are requested to attend the Meeting of Barrow Parish Council to be held via Zoom, on  
Tuesday 16<sup>th</sup> March 2021

Members of the public are welcome to attend. Please contact the clerk via email for an  
electronic invitation. [clerk@barrowparish.org.uk](mailto:clerk@barrowparish.org.uk)

Yours faithfully,



Jayne Madeley BA  
Clerk to the Council

### **AGENDA**

**1. PUBLIC PARTICIPATION:**

Members of the public will have the opportunity to raise Parish matters between  
6.30 p.m. and 6.40 p.m.

**2. ACCEPTANCE OF APOLOGIES:**

**3. TO RECORD THOSE MEMBERS PRESENT:**

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS:**

**5. MINUTES:**

To confirm the Minutes of the meetings held on 19<sup>th</sup> January 2021.

**6. REPORT BY SHROPSHIRE COUNCIL MEMBER:**

To receive a report from the Shropshire Council Member.

## 7. POLICE MATTERS:

To receive any reports from the beat manager

## 8. PARISH ALLOTMENTS.

- a. update from Shropshire Council
- b. Cultivation Standards. (document enclosed).

## 9. St GILES CHURCHYARD (see report). Next steps.

## 10. HIGHWAYS

- a. Issues to be reported to Shropshire Council.
- b. Response from previous reports.

## 11. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OUTSIDE BODIES MEETINGS.

- a. Any other meetings

## 12. PLANNING

### a. New applications to be considered.

- **21/00228/CPL** Application for Lawful Development Certificate for the proposed erection of single storey rear extension. The Poplars Benthall Lane.

(For information)

### b. New applications considered using clerk's delegated power.

- **21/00040/OUT** Outline application (all matters reserve) for the erection of 3 dwellings following demolition of all existing buildings. Benthall Grange Benthall Lane Benthall. (*Barrow Parish Council has no objection to this application. Barrow Parish Council would ask if Shropshire Council is minded to give consent that conditions are added to restrict working hours, prevent bonfires on site and any traffic management required is put in place. to ensure neighbours are not disturbed during the development of the site.*)
- **21/00315/FUL** Erection of a single storey rear extension and porch to front elevation following removal of existing conservatory. Bagley Cottage 70 Shirlett. (no objection).
- **21/00762/TCA** To lift the crown of 1 mature sycamore tree by removal of 5 branches from the bottom (t1) to fell 1 greengage tree (t2) and reduce height of 4 leylandii trees (t3-T6) to 3m within Broseley Conservation area. 50 The Mines Benthall. (*no objection*)

### c. Decisions:

- **20/03322/FUL** Erection of a single storey sun room extension following removal of existing conservatory, erection of a two storey detached outbuilding to provide a garage annex accommodation and a home office. Woodside Spout Lane Benthall. **Refused.**
- **20/04106/FUL** Erection of detached garage with accommodation over 11 Bridge Road Benthall. **Granted** (in Broseley Town Council area).
- **20/05239/FUL** Chimneys Posenhall Erection of a single storey rear extension and replacement front porch. **Grant Full Planning Permission.**
- **21/00315/FUL** Erection of a single storey rear extension and porch to front elevation following removal of existing conservatory. Bagley Cottage 70 Shirlett. **Grant Full Planning Permission.**

### d. Any other planning matters. Possible enforcement matters.

### **13. FINANCE:**

#### **a. Invoices to pay.**

- 1.** Mrs J Madeley £218.88 chq 967 paid Feb 21
- 2.** HMRC £57.60 chq 968 Paid Feb 21
- 3.** Shropshire Council £333.43 chq 969
- 4.** NEST Pension £20.16
- 5.** Mrs J Madeley £218.88 Chq 970
- 6.** HMRC £57.60 Chq 971
- 7.** NEST Pension £20.16 DD
- 8.** Waterplus £22.91

- b.** Bank reconciliation. Feb 21,
- c.** Street lighting contract for power.
- d.** Consider signing up for Parish Online a free mapping service with BHIB Insurance.  
For sign up for insurance with BHIB until 2023.
- e.** Consider purchase of defibrillator for Benthall.
- f.** Consider offer of litter picking equipment grant.

### **14. STREET LIGHTING.**

- a.** Update. See report.

### **15. SMART WATER PROJECT. A. update.**

- b.** decision on remaining kits.

### **16. CLERK'S REPORT OF ACTIVITIES SINCE LAST MEETING.**

### **17. FUTURE MEETINGS AFTER MAY 6<sup>TH</sup>.**

### **18. ELECTION 6<sup>TH</sup> MAY 2021**

### **19. COMMUNITY GOVERNANCE REVIEW**

### **20. CORRESPONDENCE:**

- a.** Email from Environment agency re salmon and sea trout.
- b.** Road Closure Spout Lane Broseley 6-9<sup>th</sup> April.
- c.** Information regarding Airband
- d.** Local Police Newsletter.

### **21. Date of next scheduled meeting 18<sup>th</sup> May 2021.**

## **Report**

**9.**

### **St Giles' Churchyard**

Caring for God's acre will provide advice for fees. They do not provide grants. So far clerk has not found a suitable grant funding organisation for improvements to the churchyard.

## **Virtual Visit**

With a virtual visit an experienced member of staff will speak with you , visit your burial ground virtually and spend time on a zoom call giving you specific advice for your site.

### **It consists of:**

An initial call to find out what burial ground management you are currently undertaking

Discussing the issues and options

Guidance on the type of footage we need you to capture for us to carry out the virtual visit (either via photographs or a series of video clips – phone or tablet quality is fine!)

We provide a space for you to upload your footage to

We review your footage and a call is scheduled

Zoom call takes place where we play the footage, have discussion and give advice.

*The Zoom call can be with just one person from your managing group or more.*

**Cost £100**

## **Site Visit**

An experienced member of staff will visit your burial ground and give you specific advice for your site.

**The day will consist of CfGA:**



Undertaking a basic survey of your grassland

Finding out what burial ground management you are currently undertaking

Discussing the options your site provides for preserving and enhancing both the built and natural heritage

Providing verbal advice on the day on the next best steps

Follow up e-mail summarising advice with ongoing e-mail and telephone support

*We can meet with a few people or the wider community, you decide.*

*As part of this package your burial ground group will be given a year's free group membership.*

Cost £250, plus travel expenses

### **Site Visit and Management Brief**

An experienced member of staff will visit your burial ground and give you specific advice for your site. This will be followed by a Site Management Brief and printed support materials

#### **It will consist of CfGA:**

Undertaking a basic survey of your grassland

Finding out what burial ground management you are currently undertaking

Discussing the options your site provides for preserving and enhancing both the built and natural heritage

Providing verbal advice on the day on the next best steps

Producing a Site Management Brief – including a basic site management map, grassland species list, management notes, annual work plan, three year work plan and further reading

Ongoing e-mail and telephone support

Printed materials – x 1 Action Pack, x 5 Botanical Companions, x 5 Field Studies Council Leaflets, x 1 DVD, x 20 fold out management posters

*We can meet with a few people or the wider community, you decide.*

*As part of this package your burial ground group will be given a year's free group membership.*

Cost £800, plus travel expenses

There is an action pack that can be downloaded

<https://www.caringforgodsacre.org.uk/resources/action-pack/>

### **13e. Defibrillator**

There are various packages on offer the information has been circulated.

**14.**

### **Streetlights**

The amount offered is not the whole sum by SALIX. We need to think again on how to pay for this project.

**15.**

### **Smartwater**

**17.**

### **Future of meetings after 6<sup>th</sup> May.**

Currently after the 6<sup>th</sup> of May 2021 the power to hold meetings via electronic means ceases. This means subject to Covid 19 regulations meetings will have to go back to face to face.

A Parish Council meeting is a meeting open to the public and it can never be guaranteed that more than 23 members of the public may wish to attend. (assuming 5 parish councillors, 1 clerk and 1 Shropshire Councillor).

It is not a common occurrence that more than 23 members of the public will attend but it could be the national road map out of lockdown has been announced. At this time indoor meetings in community facilities remain that public meetings cannot take place. No earlier than the 17<sup>th</sup> May indoor gatherings will be eased but meetings will have to be Covid compliant and no more than 30 people. This is an anomaly with the information below about electronic meeting authority ceasing. happen.

This will mean if there are spikes of COVID-19 in Shropshire and rules are imposed that prevent public meetings. Parish and town Council meetings are open meetings to the public. Meaning that provision must be made to allow unlimited access to meetings. Whilst most Barrow Parish Council meetings do not attract large numbers of the public. There could be a time when a subject could attract a large number. The option of holding an electronic meeting at times of local lock down may be useful.

The other two things included in the regulations enabling electronic meetings that affect Barrow Parish Council is the election of chair and Annual Parish Meeting/open meeting.

This year at this time the Annual meeting of the parish council will need to go ahead. This being the meeting where the chair is elected, and various documents are approved. This year also the meeting all councillors sign their declaration of office.

Clerk is awaiting guidance from NALC.

The Parish Council needs to decide on how to proceed with its business.

The options for continuing business could be.

- Via email and decisions made and actions taken presented in a report to the next parish council meeting. Using the delegated powers.
- Electronic meetings continue with decisions being then made by clerk using delegated powers once it is no longer legal to meet and carry out the business of the Parish Council via electronic means.
- If allowed start meeting face to face but less often. Risking turning away residents after there are 30 people in the room until at least 21<sup>st</sup> June.
- If allowed, try to keep meeting as usual. Risking turning away residents after there are 30 people in the room until at least 21<sup>st</sup> June.

#### **Decisions to be made.**

1. Currently NALC is asking parish and town councils to write to their local MP urging them to lobby for the option of electronic meetings for the foreseeable future. Does the Parish Council want to do this?

2. How to hold meetings after 6<sup>th</sup> May.

19.

#### **Community Governance.**

A county wide community governance review is being proposed by Shropshire Council to take place after the May 2021 elections to take effect from the May 2025 elections.

##### **What is a community governance review?**

The cg review will establish ward sizes for Shropshire Council but also parish boundaries. It can also include a review of the number of seats a parish council has. All the market towns have been developed up within their boundaries. Meaning major developments are now occurring in the neighbouring parish councils. The residents of these homes look to the market towns for their services but are not paying their parish or town council precepts to those market town councils. The CIL funds are being paid to the parishes rather than the town councils. As per CIL rules.

##### **How will this affect Barrow Parish Council**

Barrow Parish has boundaries with Telford and Wrekin, Broseley Town Council, Astley Abbotts Parish Council and Much Wenlock Town Council. At this stage unless you have views I am not aware of there is nothing to do.