

**MINUTES OF THE MEETING OF BARROW PARISH COUNCIL HELD ON TUESDAY
21ST MAY 2019 AT WILLEY VILLAGE HALL AT 6.30PM.**

1. PUBLIC PARTICIPATION:

Members of the public will have the opportunity to raise Parish matters between 6.30 p.m. and 6.40 p.m. One member of the public was present.

2. APPOINTMENT OF CHAIRMAN:

To appoint a Chairman for the ensuing year. It was RESOLVED to elect Councillor Downes to position of chair.

3. APPOINTMENT OF VICE CHAIRMAN:

To appoint a Vice Chairman for the ensuing year. It was RESOLVED to elect Councillor Knott to the position of vice chair.

4. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES: It was RESOLVED to appoint the following councillors to the following positions:

- a. SALC Bridgnorth Area Committee. Councillor Whiteman.
- b. Shropshire Council Local Joint Committee. Councillors Knott and Churchill.
- c. Severn Gorge Countryside Trust. Councillor Downes.
- d. Slaney Alms-houses Charity. Councillor Downes
- e. Willey Village Hall. Councillor Skinner.
- f. Planning Committee. All Councillors.

5. ACCEPTANCE OF APOLOGIES: Apologies were accepted from Councillor Churchill.

6. TO RECORD THOSE MEMBERS PRESENT: Councillors Downes, Knott, Whiteman and Skinner were present. (Councillor Skinner arrived at point 20).

7. DECLARATIONS OF INTEREST AND DISPENSATIONS: Councillor Downes declared a personal interest item 18c.

8. MINUTES:

To confirm the Minutes of the meeting held on 19th March 2019 and 18th April 2019. It was RESOLVED to sign and approve the minutes of the meeting of 19th March 2019 and 18th April 2019.

9. REPORT BY SHROPSHIRE COUNCIL MEMBER:

Shropshire Councillor Turner gave an annual report. He reported the council tax increase was 3.9% which is not enough but the limit allowed. That is £1388.23 a year for a band D property. Despite Adult Social care being best in its class it is just running away with budgets. He supported community transport groups in their quest to prevent changes to the rules that would have prevented them continuing. He helped with water problems at Barrow School. Barrow Parish is only involved in the Local Plan consultation in a modest way. The bring banks for recycling have been removed. The results of the bus service consultation are awaited. There is to be another consultation with a Stakeholder meeting in the morning and a public consultation in the afternoon on 22nd May. He is concerned about the traffic.

10. ACCOUNTS 2017/2018:

The Clerk will present the accounts for 2018/2019 for approval and signature by the Chairman and Responsible Financial Officer. It was RESOLVED to sign and approve the accounts for the year ended 31.3.19.

11. CERTIFICATE OF EXEMPTION:

To complete and sign the Certificate of Exemption for smaller authorities where the higher of gross income or gross expenditure does not exceed £25000 in the financial year. It was RESOLVED to complete and sign the certificate of exemption.

12. ANNUAL GOVERNANCE STATEMENT 2018/2019:

To complete the Annual Governance Statement for 2018/2019. It was RESOLVED to complete the annual governance statement with answers yes to all questions.

13. INTERNAL AUDIT AND ACCOUNTING STATEMENTS 2017/2018:

It was RESOLVED accept the internal audit noting comments. Clerk will act upon the comments. It was RESOLVED to approve and sign the Accounting Statements 2018/2019.

14. STANDING ORDERS, FINANCIAL REGULATIONS AND RISK ASSESSMENT:

The Clerk will report that it is necessary to adopt the revised Standing Orders and re-confirm the Financial Regulations and all other policies. It was RESOLVED to adopt Standing Orders, financial regulations and all other policies for the coming year.

15. APPROVE SCHEDULE OF MEETING DATES FOR 2019-2020.

The Schedule of meeting dates was presented and approved.

16. POLICE MATTERS:

To receive any reports from the beat manager. No report.

17. HGV SCHEME. A. update.

Shropshire Councillor Turner and clerk will contact the new Borough Councillor for Ironbridge to arrange for the final part of the scheme to be completed.

18. PARISH ALLOTMENTS.

- a. report from Cllr Churchill and Knott's meeting. Noted.
- b. Consider quotes for grass cutting. An initial trim and mow will be £65 and then £24 a cut after.
- c. Consider quotes for fencing. Clerk received two quotes it was RESOLVED to go with Tim and Sue Kyte Business Timber Ltd quote for £540.00 plus VAT. The fencing will be half round rail and round posts on the boundary and post and sheep/pig netting around plot E.
- d. Consider lottery grant items. Clerk to obtain quotes for hedge improvements including removal of a self-setting sycamore tree from the centre of plot H, sheds, compost bins, some training and a defibrillator for Benthall.
- e. waiting list. There are two people on the waiting list at present.
- f. Clerk met with Shropshire Councillor Officer regarding the site boundary and the HM Land Registry line was accepted as the boundary. Clerk also found ragwort on Plot E. Clerk to inform tenant to remove it following the advice on the DEFRA website.

19. BARROW CHURCHYARD

Clerk has been unable to speak to the Vicar at Broseley.

20. HIGHWAYS

- a. Issues to be reported to Shropshire Council. None.
- b. Bus timetables Barrow. The timetables have been changed. They are the responsibility of Shropshire Council in the view of Arriva.

21. STREET LIGHTING

Report from Shropshire Council regarding street lighting replacements. Clerk reported that Shropshire Council have no responsibility for any street lighting in Barrow Parish. The proposed scheme for street lighting replacement for Shropshire Council has been approved by cabinet. Clerk will obtain information about any buy in Parish and Town Councils may be allowed.

22. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OUTSIDE BODIES MEETINGS.

1. Councillor Skinner attended a planning committee meeting of Broseley Town Council to promote the allotment site. Councillor Skinner also attended a meeting with Broseley Town Council clerk regarding allotments. The new Town Clerk was grateful for the information and will promote the site.
2. Councillor Downes reported that Severn Gorge Countryside Trust will be holding its AGM at Barrow School on 22nd May 2019 7pm.

23. PLANNING

- a. **New applications to be considered.** None.
- b. **Applications since last meeting.** None.
- c. **Decisions:** 18/04313/FUL Proposed Camping Land West of The Bayliffs House Spout Lane Benthall. **Refuse full planning permission.**
- d. CIL Training 7th June. Clerk will be attending.
- e. Any other planning matters. None.

24. FINANCE:

- a. **Invoices to pay.** It was RESOLVED to pay the following invoices.
 - 1. Npower £720.32. chq 891.
 - 2. BHIB £304.99. chq 892.
 - 3. Shropshire Council £15.00. chq 893.
 - 4. SALC £276.55 chq 894.
 - 5. Mrs J Madeley £788.50 chq 895.
 - 6. HMRC £182.80 chq 896.
- b. Bank reconciliation. No reconciliation was presented.
- c. VAT Return amount reclaimed £1081.29. noted.

25. PARISH PLAN UPDATE. It was decided to review the parish plan in spring 2020.

26. ACTION PLAN FOR 2019/2020. To complete the allotments site project and consider streetlight change to LED.

27. CORRESPONDENCE:

- a. Ironbridge Power Station Development public consultation event. Noted.
- b. Thank you email from Bridgnorth and South Shropshire Crucial Crew. Noted.
- c. Police and Crime Commissioner Smartwater offer. Noted.
- d. Police and Crime Commissioner town and parish council survey. **Clerk to** add to the agenda for the next meeting.

28. Date of next scheduled meeting 16th July 2019. The meeting was declared closed at 20.33